

**Fair Housing Hearing Board
Meeting Notes
May 15, 2019**

Welcome

- FHHB chair welcomed guest to the meeting, introductions were given by guest and board members

Executive Director Report:

- Dr. Audrea Caesar, Executive Director, gave presentation to City Council regarding merging boards & commissions. She discussed receiving a FHAP status or changing the name to Fair Housing Board with a focus on outreach and education based on Council's proposal.

General Updates:

- Discussion regarding having tenant & disabilities rights books available in braille or self-readers for those in the disabled community.

Budget:

- All invoices and/or monies must be paid/received by June 1st. Staff will confirm if outstanding invoice need to be paid.
- Board wanted to confirm if sponsorship funds will rollover to next fiscal year since City funds are exhausted, staff will confirm.
- Discussion regarding CBDG funds missing from FHHB budget, Executive Director will speak to appropriate staff regarding clarification in amount and usage of funds for the board.
- Board members would like to utilize some of remaining funds to purchase two tents, and two tablecloths by end of fiscal year. Staff will utilize City's preferred vendor database to retrieve best quote.

Community Outreach Events:

- Chair will send out information regarding two potential events dates in June.
- Discussion regarding changing Annual Fair Housing Conference to a Saturday in March, potentially offering CEU's and having break out sessions. Board members requested that staff confirm room availability.

Retreat:

- Board members will email each other their availability in August and September to determine a date.

Adjourn:

- 2:02pm